

**Print this, fill out the information, and send with your photos/slides and check to:
Ellen Fountain, 4425 W. Tombolo Trail, Tucson, AZ 85745-4184**

Checks should be made payable to SAWG

If you want to e-mail your photos and text, see the instructions at the bottom of this form.

The Southern Arizona Watercolor Guild
Members' Virtual Gallery Application Form

This is an opportunity for **SAWG members** to show their work on the internet for a very reasonable fee (A one-time charge of \$10 to set up your page, which includes up to five images of you and/or your work*). Your work will appear on the Members' Virtual Gallery page with a thumbnail image that, when clicked, will take viewers to your own "page" where they will see your bio, information about your work and what inspires you, and your images. You may post prices (framed and/or unframed) if you wish. *No sales will be made from the site.* Potential buyers will contact you directly, so **you must provide either a valid e-mail address, telephone number, fax number or mailing address as part of your webpage information.**

Name _____ Phone _____

Address _____

City _____ State _____ ZIP _____

E-Mail _____ FAX number _____

Your bio: *Please keep this to 2-3 paragraphs or so, typed or neatly printed. Use the back of the sheet if needed. As a guide, check what others have done on the SAWG site (Members Virtual Gallery).* Enclose this completed form with your check for \$10 **payable to SAWG**, along with the following information about your images.

Title: _____ Medium: _____

Size _____ Image or Framed (Circle One) Price Framed _____ Price Unframed _____

Comments about this piece: _____

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Size _____ Image or Framed (Circle One) Price Framed _____ Price Unframed _____

Comments about this piece: _____

If you want to send your materials via e-mail, you must first scan or resize your images to the size they will appear on your page – approximately 4¼" x 6" at a resolution of 90 dpi. Save the scanned image as a .jpg file. Use your last name plus a number to name your image file. Example: smith1.jpg, smith2.jpg, smith3.jpg, etc.

Copy all the text above and then paste it into an e-mail message addressed to: elf@fountainstudio.com

You can edit the text once you paste it into your e-mail program, filling in all the needed information. Attach your saved .jpg images to this e-mail and send it to: elf@fountainstudio.com. You will still need to send your check via snail mail to Ellen Fountain at the address above. Remember to make it payable to SAWG, and include a note that it is for the members' online gallery.

*You may add additional images of your work to your webpage.. If you are sending them as digital files (.jpg images), there is no charge. If you are sending me prints or slides to scan, the charge is \$5 per image, and the check should be made payable to SAWG.

You may change your images out **once per month** at no charge for images sent to me as digital files (.jpg images), and \$5 per image if you are sending me slides or photographs to scan. If you sell a piece that is showing on your webpage, please notify me, so that I can mark it "sold" until you get me a replacement image.